

SUPER YACHT RESUME TEMPLATE

ENSURE YOUR FULL NAME IS ON YOUR RESUME

CURRENT LOCATION: CAIRNS, AUSTRALIA
PASSPORT NO: *Send a copy of your passport*
NATIONALITY: AUSTRALIAN
D.O.B: 3/09/1990
**MOBILE OR WHATSAPP
EMERGENCY NUMBER** + 61 (0) 4077 89527
B1/B2 Visa *Expiry date with Day/month/year*
AMSA/ENG 1 medical: *Expiry date with Day/month/year*
E-MAIL ADDRESS
SKYPE ADDRESS:
LANGUAGES: ENGLISH
MARITAL STATUS: SINGLE
COVID VACCINATED *SEND A COPY OF YOUR COVID CERT*
Do you hold you international drivers license Yes **Expiry Date: with Day/Month/year**
No

A PROFESSIONAL PHOTO OF
YOURSELF
WEARING AN IRONED POLO
SHIRT AND SHORTS, & FLAT
SHOES
(NO HATS OR SHADES ARE
EXCEPTED)

PHOTO NEEDS TO BE
IN A JPEG FORMAT
COPY/PASTED ONTO YOUR
RESUME:

OBJECTIVE:

No more than 50 words about where you see yourself heading and what position you want to hold. Goals are very important.

INTERESTS:

Swimming, diving etc

MARITIME QUALIFICATIONS:

Name the certificates you hold in the Maritime Industry and what dates you completed them and where. If you hold any STCW95 courses, please state the date you completed them and where and if they have an MCA Endorsement or AMSA Endorsement.

MARITIME EXPERIENCE:

1. The first line is required to be in bold and in Capitals, with details such as; **Name of Yacht, Size of Yacht, Date you started and finished, with month and year** (Add whether it is a Motor Yacht or Sailing Yacht) example M.Y. Kokomo II or S.Y Kokomo
2. Position you held
3. Location of yacht
4. Duties you completed whilst on board the yacht. No more than 50 words.

THIS IS AN EXAMPLE:

M.Y KOKOMO II 35M
LOCATION: South Pacific

SOLE STEWARDESS

Month/year Month/Year
JAN 1999 – JULY 2002

DUTIES: Attended to guests needs, Personal assistant to Captain and owner; completed all interior detailing, table service, stocktaking, laundry formalities and some crew cooking involved.

OTHER QUALIFICATIONS:

These are qualifications that are related to land, university, short courses

OTHER WORK EXPERIENCE:

- These are jobs you have conducted on land.
- Format your land jobs like the maritime experience

Referees:

At least three referees are required.

- Name of Company or Vessel
 - Name of Captain or Manager
 - Phone numbers with International Codes such as + 61 (0) 7 4041 7243 or + 61 (0) 407789527
 - **E-mail Addresses must be supplied, WEB-SITES ARE NOT ACCEPTED.**
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E-MAIL THE FOLLOWING TO info@crewpacific.com.au

- **YOUR RESUME in WORD DOCUMENT & PDF**
- **TWO WRITTEN REFERENCES these need to be in a PDF**
- **YOUR LAND AND MARITIME CERTIFICATES in a PDF**
- **CHEF/COOKS – E-mail your Menu Plans and Photo Portfolios of your food in a PDF**
- **Covid-19 vaccination**

Crew Pacific strives to maintain the highest standards. As a professional organization we require a minimum entry standard therefore please ensure all requirements listed on the 'Resume' procedures are fulfilled.